

Manley Parish Council

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**MINUTES OF A MEETING HELD ON WEDNESDAY 19TH JANUARY 2022 AT 7.30 PM
AT MANLEY VILLAGE HALL**

Councillors: Ian Walton (Chairman), Pam Brook, John Bunting, John Gilding and Peter Sherlock.

Parish Clerk - Gaynor Hawthornthwaite

1. APOLOGIES/NON-ATTENDANCE

Cheshire West and Chester Ward Councillor Hugo Deynem

Apologies were received from Manley Parish Councillors Jane Challoner, Colin Ford, Mark Gilson and Jonathon Roberts.

2. DISCLOSURE OF INTERESTS

None declared.

3. APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1ST DECEMBER 2021

These were unanimously approved as a correct record and signed by the Chairman.

Public Speaking Time/Open Forum

There were no members of public in attendance.

4. SAFETY AND SECURITY

No items reported.

5. ENVIRONMENTAL MATTERS

No items reported.

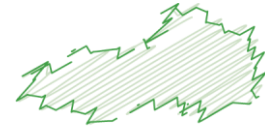
6. HIGHWAYS

State of the Roads – This has been proposed as a Ward item and will be discussed under item 7.1

6.1 Forest Holidays track – update and agree how to approach Forest Holidays

Councillor Walton met with the General Manager of the site last week to discuss the signage and updates to the current Delamere Forest maps/information/flyers. Forest Holidays in conjunction with CW&C and Forestry England are looking at the tracks and signage as well as the quality of the road surface.

Councillor Walton is to continue the dialogue with Forest Holidays.



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6.2 Footpath Sugar Lane – update and agree how to continue dialogue with CW&C PROW and neighboring properties

Councillor Ford is continuing to follow up with CW&C Highways the missing sign on the footpath off Sugar Lane. Highways are arranging for a new bridleway sign to be installed and are planning to write to the landowners reminding them that the bridleway is open to public use.

Action – Councillor Ford to continue to follow up with CW&C PROW Officer

7. COMMUNITY

7.1 Update on Sandstone Ward Parish Councils meetings. Discuss and agree items for the Ward to pursue

As the PC's representative, Councillor Ford attended the second meeting of the Sandstone Parish Council's Group (SPCG) on 17th January. At that meeting the two items of discussion related to Traffic Speed and actions being progressed, and the Sandstone ward road repair schedule and discussions on how and whether improvements could be made. A representative from CW&C Highways has been invited to attend the next meeting of the Sandstone Ward Parish Councils meeting.

The PC are to continue to attend the Sandstone Ward Parish Council meetings and promote the views of Manley PC in the actions being pursued by the ward in traffic calming and improvements to the roads.

7.2 Update on Village Hall Committee (Ian Walton). Discuss and agree how the Parish Council can help to increase the use of the Village Hall, including proposals for fundraising activities.

Councillor Walton reported that the Village Hall Committee met last week and have put together a list of 12 different activities for community events which are to be promoted and advertised within the community.

7.3 Discuss approach from Alvanley and Manley School for a Parish Council representation on the Board of Governors and agree Parish Council response.

The PC considered the request from Alvanley and Manley School and agreed that rather than a PC representative being elected as a governor, it would be more appropriate if the school came along to a PC meeting if there was a specific school item to be discussed and to provide a school update at the Annual Parish meeting that is held in May. The PC confirmed their support for the school and are available to assist if needed.

Action – Councillor Walton to reply to Alvanley and Manley School.

8. PLANNING APPLICATIONS

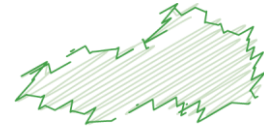
8.1 21/04508/FUL - Land to The West of Manley Road (Pingot Lane) - Review Parish Council comment and agree any further actions.

The PC had submitted comments to CW&C relating to this planning application and await the outcome of the planning application and are to agree any further actions as necessary.

9. FINANCE

Review of Current Financial Position

The PC bank account balance at 3rd January 2022 was £14910.06.



Budget Monitoring

A budget monitoring report had been circulated prior to the meeting, which detailed Spend to Date (£4427.85), Future Spend (£3001.89) and Predicted Spend (£7429.74).

Approval of 2022/23 budget and 2022/23 Precept

2022/23 Precept

Following considering of the discretionary and fixed items of expenditure, the level of general reserves and any required earmarked reserves and an increase in inflation, as well as the cost of running the Parish Council at the December meeting, the PC agreed that the precept in 2022/23 for a Band D property should be increased by 5% and that the Precept requested for 2022/23 should be **£5235**.

Budget 2022/23

Following the amendments that were agreed at the December meeting, the amended 2022/23 budget, the updated Financial Processes and the 3 Year Budget Forecast were all circulated at the meeting and were reviewed and approved.

In the 3-year budget forecast the PC agreed to include a minimum reserve fund of £11,500 for potential capital projects, as follows:

- Flower Troughs - £1000
- Play Equipment - £3000
- Village Signage - £1500
- Environmental Projects - £1000
- Emergency Assistance Fund - £2000

And a Contested Election Reserve of £3000

The following invoices to be processed as a Bacs payment:

- Room Hire at Village Hall – PC Meeting 19th January 2022 - £22.00 – Manley Village Hall
- Invoice for cutting/rolling grass parish fields – Mr P Sherlock - £864

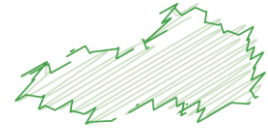
It was noted that the Clerk had made an online payment of £122.20 for the tax due on the Clerk's salary for the third quarter on 14th January 2022.

10. CLERK'S REPORT AND CORRESPONDENCE

The following Bulletins and Circulars had been received and circulated since the December 2021 meeting:

Chalc

- Weekly Bulletins and Member Briefings
- Training courses
- Cheshire West Crowd - launch of the Spring 2022 crowdfunding round
- The Queens Platinum Jubilee Beacons 2nd June 2022 - update
- CW&C - NACO Tree Planting Day - Friday 11 March 2022 - The PC agreed to participate in this event. Councillor Ford to:
 - Register the PC's participation



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- Decide what type of tree to plant and where
Action - all to put forward suggestions
- Buy the tree and arrange for a plaque
- Organise planting ceremony on Friday 11th March

Action - Councillor Walton to put an article in the Manley News about the event.

- Police and Crime Commissioner - Budget Consultation 2022/23

11. DATE OF NEXT PC MEETING

The date of the next meeting is **Wednesday 16th February 2022 at 7.30 pm**

ANY OTHER BUSINESS

Councillor Brook asked about organising a village event for the Queens Jubilee in June.

There were suggestions about inviting residents to a village event at the village hall/combining it with the Manley Fair and a beacon lighting event on the village common.

Action – Councillor Walton to follow up the suggestions.

There was a question about whether there was an update on the use of the bowling green at the Village Hall. Councillor Walton reported that following an article in the Manley News, most residents would like the area to be kept as a patch of grass. The Village Hall Committee have, therefore, agreed that it should be offered for community use.

The meeting closed at 9.05 pm