

**MINUTES OF A MEETING HELD ON WEDNESDAY 23rd MARCH 2022 AT 7.30 PM
AT MANLEY VILLAGE HALL**

Councillors: Ian Walton (Chair), Colin Ford, John Gilding, Mark Gilson and Jonathon Roberts

Parish Clerk - Gaynor Hawthornthwaite

One member of the public was in attendance.

1. APOLOGIES/NON-ATTENDANCE

Cheshire West and Chester Ward Councillor Hugo Deynem and Manley Parish Councillors Pam Brook, John Bunting, Jane Challoner and Peter Sherlock.

2. DISCLOSURE OF INTERESTS

Councillor Gilson declared an interest in item 7.2 Platinum Jubilee – Tree planting on Moss Drive, as he is a Moss Drive resident.

3. APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON JANUARY 2022 AND 16TH FEBRUARY 2022

These were unanimously approved as a correct record and were signed by the Chairman (January minutes) and Vice-Chairman (February minutes).

Public Speaking Time/Open Forum

A member of the public from Moss Drive was in attendance to raise concerns about the development at Moss Lane, the flooding that occurs occasionally (and the impact of continued development on drainage) and also questioned the date when the speed limit assessment was undertaken in 2019.

The PC was thanked for helping with green bins and the tree planting, and confirmed that George Nicholas will be guest of honour when the trees are planted

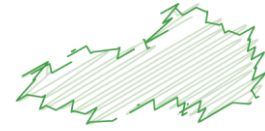
Action – Councillor Walton to follow up the date of the speed assessment, the drainage and the development at the Moss with CW&C

4. SAFETY AND SECURITY

4.1 Scam emails – discuss recent problems and agree actions

The PC had received a scam email which looked like it was from the chair of the PC to the Clerk. The same email had also been sent to Manley parish councillors, a couple of months ago.

It would appear that the scammer targets websites where the emails and names of people who work together are published (like the PC website), thereby increasing the chances that the recipient will trust the source of the scam email.



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This has been reported to Chalc and is to be included in the next Chalc Weekly Bulletin to make other PCs aware.

For clarification, Councillor Walton confirmed the formatting he uses for emails that are sent from the Chairman of Manley PC.

Action – Councillor Roberts to assist in arranging and setting up the manley.pc email address for all Manley Parish Councillors.

Action – Clerk to follow up IT training courses for parish councillors with Chalc.

5. ENVIRONMENTAL MATTERS

No items reported.

6. HIGHWAYS

6.1 Footpath Sugar Lane – update and agree how to continue dialogue with CWaC PRoW and neighbouring properties

Progress is being made with CW&C Highways regarding the missing sign on the footpath at the top of Cob Hall Lane. A new bridleway sign has now been installed. Councillor Ford is continuing to follow up with CWaC as there is still a Longster Trail footpath marker post to be installed.

7. COMMUNITY

7.1 Platinum Jubilee – discuss and agree what form any celebrations will take

Councillor Walton reported on the options that had been discussed for a village event at the village hall on 2nd June:

- having a fire basket, like a beacon, for a jubilee lighting event in the middle of the bowling green. The bar could be opened up and residents invited for a drink, but this would be one month after the Spring Fair.
- Ashton Hayes is having a 3-day event and Manley could join this event.

The PC supported the suggestion of making this an open village event at the village hall on 2nd June, residents bringing their own food, with a free complimentary drink at the Village Hall bar. The PC agreed to look at organising some bunting around the bowling green.

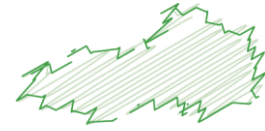
Once this has been agreed the event will be advertised in the parish newsletter.

Action – Councillor Walton to report back to the Village Hall Committee and Councillor Gilson to follow up the organisation of bunting around the parish field.

7.2 Platinum Jubilee – Tree planting on March 4th: decide on the wording of a commemorative plaque

Councillor Deynem planted the oak tree on the edge of the memorial garden on 4th March. As part of the upkeep of the parish field, Councillor Sherlock is to be asked if he could start to water the newly planted oak tree.

The PC are to consider the wording for the plaque to commemorate the Queen's Jubilee, which is to be placed on the gateway.



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Action – Councillor Walton to circulate the proposed wording and write to Mr Timpson about the engraving of the plaque.

7.3 Tree Planting Moss Drive – update following CWaC visit

Following a visit from CW&C to look at an area on Moss Drive where some of the trees need to be replaced, CW&C have agreed to plant replacement trees as part of the CW&C tree initiative. Photographs of the tree planting initiative are to be published in the parish magazine.

8. PLANNING APPLICATIONS

No planning applications had been received for consideration.

An enquiry had been received from a resident relating to an 8-month delay in a decision of their planning application for replacement windows that had been submitted to CW&C Planning. The PC followed this up with CW&C Planning. The planning application has now been re-submitted and a decision is due before the end of March.

There has been no decision yet on Planning Consultation 21/04508/FUL - Land to The West of Manley Road

9. Finance:

Review of Current Financial Position

Balance on current account at 1st February was £13751.65

A budget monitoring report was circulated, which detailed Spend to Date (£5586.26), Future Spend (£1807.48), Predicted Spend (£7393.74) and the Variance (-£297.58). Although there was no PC expenditure for the Spring Fair in 2021/22 of £500, there was an overspend in the Village Hall broadband payments, as there has been a delay in setting up the new broadband package, which will be free of charge. This resulted in an overspend of £297.58 on the £6417.50 2021/22 budget.

The following are to be processed as a Bacs payment:

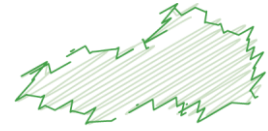
- Village Hall Room booking – PC meeting 23rd March - £22,00 – Manley Village Hall
- Reimbursement for the 3 extra Garden Bins on Moss Drive for the grass cuttings from the area near to Moss Drive which is currently mowed on a two-weekly basis during the grass cutting season by one of the residents. The PC had agreed to fund the cost of the 3 bins - £120.00 - Mark Gilson
- Backdated Salary Payment to Clerk (April 2021-March 2022) following the 2021/22 National Salary Award - £42.24 – Mrs G Hawthornthwaite

10. CLERK'S REPORT AND CORRESPONDENCE

The following Bulletins and Circulars had been received and circulated since the February 2022 meeting:

Chalc

- Weekly Bulletins and Member Briefings
- Town and Parish Council Connections Event: Meet Cheshire West and Chester Council's Leaders 23rd March at 6pm
- Request to promote NALC Policing Online Event - 30th March 2022
- New NALC Briefing - GB1-22 Ukraine



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- Smaller Councils Committee letter to smaller councils
- ChALC Annual Meeting Motions - Action Plan 2022
- Queen's Jubilee Celebrations 2022 - Event guidance
- Revised ChALC Double Taxation Survey
- Election of CW&C Parish Representatives on Standards Committee
- The 2023 Boundary Review

- Cheshire West Crowd - Cheshire West Mobile Library - move to full timetable
- Kingsley and Govey Police February Update
- Police and Crime Commissioner - Safety of Women In Public Spaces Survey
- Delamere Forest monthly update
- February 2022 Stakeholder Newsletter from John Dwyer

11. DATE OF NEXT PC MEETING

The date of the next meeting is **Wednesday 20th April 2022 at 7.30 pm**

ANY OTHER BUSINESS

No items reported.

The meeting closed at 8.45 pm