

Manley Parish Council

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**MINUTES OF THE ANNUAL MEETING OF MANLEY PARISH COUNCIL HELD ON WEDNESDAY 18th MAY 2022
IN MANLEY VILLAGE HALL AFTER THE CLOSE OF THE ANNUAL PARISH MEETING**

Councillors: Ian Walton (Chairman), Colin Ford, John Bunting, Jane Challoner, John Gilding, Jonathon Roberts and Mark Gilson

Parish Clerk - Gaynor Hawthornthwaite

1. APOLOGIES FOR ABSENCE

Apologies were received from CW&C Ward Councillor Deynem, PCSO Deborah Netherton and Manley Parish Councillors Pam Brook and Peter Sherlock.

2. ELECTION OF CHAIRMAN FOR THE COMING YEAR

Councillor Walton was elected as Chairman for 2022/23. This was unanimously agreed. Councillor Walton accepted the position of Chairman and signed the Declaration of Acceptance of Office form.

3. ELECTION OF VICE CHAIRMAN FOR THE COMING YEAR

Councillor Ford was elected as Vice Chairman for 2022/23. This was unanimously agreed. Councillor Ford accepted the position of Vice Chairman and signed the Declaration of Acceptance of Office form.

4. DISCLOSURE OF INTERESTS

The Clerk declared an interest in item 11 – Review of the Clerk’s Salary and Working from Home Allowance and would leave the room when this item was discussed.

5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 20th APRIL 2022

These were approved as a correct record and were signed by the Chairman.

Action – Clerk to circulate the approved minutes.

Open Forum

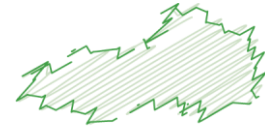
A member of the public from Moss Drive attended the meeting to thank the PC, on behalf of the Moss Drive residents, for the PCs donation towards the replacement trees on Moss Drive and reported that a stump that is remaining from one of the trees that was taken down is now being used as a bird table.

6. SAFETY AND SECURITY

No items reported.

7. ENVIRONMENTAL MATTERS

No items reported.



8. HIGHWAYS

8.1 State of the Roads – Update on the status of the review of the roads

There has been some progress in improving the state of the roads, with Waterloo Lane receiving surface treatment and New Pale Road patched up in places.

The PC expressed concerns about the potholes around the village which seem to be getting worse. The PC are to log the potholes on the CW&C Highways Portal and the link is to be added to the website to encourage residents to also report any highway issues.

Action – All to log the potholes via the Cheshire West and Chester Council Highways Portal

Action – Councillor Walton to follow up with Councillor Deynem.

Action – Councillor Roberts to add the CW&C Highways Portal link to the Manley PC website.

9. COMMUNITY

9.1 Discuss the covenant on the Parish Field which prohibits alcohol consumption and gambling and agree a plan of action to see if these can be lifted.

Following discussions about the numerous requests from various fund raisers and fundraising groups in the village, it was agreed that the PC should liaise with the family, who donated the parish field, to discuss the possibility of reviewing the Covenants that exist regarding the Parish Field.

Action – Councillor Challoner to follow up

10. PLANNING APPLICATIONS

There were no applications for consideration.

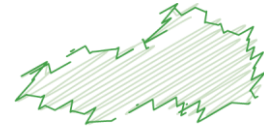
11. FINANCE

- **Review of Current Financial Position**

The PC account balance as at 2nd May 2022 was £17975.42

The following were approved for online payment:

- Insurance Renewal from 1st June 2022 - £146.99
- Stationery – Jiffy Bag £2.29 and Postage Recorded Delivery – Accounts to Internal Auditor £11.15, totalling £13.44 – Mrs G Hawthornthwaite
- Room Hire Manley Village Hall – PC Meeting 18th May 2022 - £24.00 – Manley Village Hall
- Backdated Arrears Salary Payment to Clerk following the 2021/22 National Salary Award - £66.24 – Mrs G Hawthornthwaite
(April 2021-March 2022 – Difference of 0.22p per hour x 16 hours = £3.52 per month (Point 17) x 12 months = £42.24 + Difference of 0.75p per hour x 16 = £12.00 per month (Point 19) x 2 months (April and May 2022) = £24.00)



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12. CLERK'S REPORT AND CORRESPONDENCE

The Clerk reported on the following that had been received since the April 2022 meeting:

CW&C

- Cheshire West and Chester Council's humanitarian and community response and launch of E-form to collect local information

Chalc

- Weekly Bulletins and Training Courses in May 2022
- NALC Sector Finance Survey 2022
- Chairmanship for Local Councils 19th May 2022 or 24th May 2022
- Cheshire West and Chester Council AUDIT AND GOVERNANCE COMMITTEE - Independent Member Vacancy

- Police and Crime Commissioner meeting for Town and Parish Councils within Cheshire West and Chester – Tuesday 24th May from 7-9 pm.
- Delamere Forest Neighbours' Newsletter May 2022

13. DATE OF NEXT PC MEETING

The next PC meeting is to be held on **Wednesday 22nd June 2022 at 7.30 pm**

ANY OTHER BUSINESS

Councillor Ford reported that residents have expressed concerns about the excessive speed along Manley Road, outside the primary school, and have asked whether it would be possible to arrange for a speed enforcement device in this area.

Action – Councillor Walton to follow up with the PCSO.

The PC congratulated Councillor Ford on his successful election as the parish representative, which will be ratified by the Borough Council's Audit and Governance Committee on 7th June.

The meeting closed at 9.05pm