

Manley Parish Council

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**MINUTES OF A MEETING HELD ON WEDNESDAY 4th OCTOBER 2023 AT 6.00 PM
AT MANLEY VILLAGE HALL**

Councillors: Ian Walton (Chairman), Jane Challoner, John Bunting, Colin Ford and John Gilding

Parish Clerk - Gaynor Hawthornthwaite

1. APOLOGIES FOR ABSENCE/NON-ATTENDANCE

Cheshire West and Chester Ward Councillor Hugo Deynem and Manley Parish Councillors Pam Brook and Peter Sherlock

ELECTION OF VICE-CHAIR FOR THE COMING YEAR

Following the proposal that Councillor Ford be elected as Vice-Chair for the coming year at the July meeting, Councillor Ford accepted the position of Vice-Chair and signed the Declaration of Acceptance of Office form.

2. DISCLOSURE OF INTERESTS

None declared.

3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 6th SEPTEMBER 2023

These were unanimously approved as a correct record and signed by the Chairman.

Public Speaking Time/Open Forum

There were no members of the public in attendance.

4. SAFETY AND SECURITY

4.1 How to ensure better PCSO representation at PC meetings – discuss and propose actions.

It was agreed that the PCSO should be provided with an update of any issues or concerns following the PC meetings and should also be invited to attend PC meetings remotely.

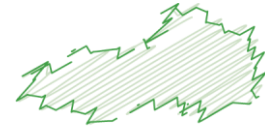
Action – Councillor Walton to contact PCSO Debbie Netherton

5. ENVIRONMENTAL MATTERS

No items reported.

6. HIGHWAYS

No items reported.



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7. COMMUNITY

7.1 Village Hall – Discuss how to secure a long-term future for the Village Hall and agree options to propose to the Village Hall Committee.

Councillors Walton and Ford had obtained two quotations for the repairs to a broken drain under the Village Lawn. To assist with the funding for the repairs of approximately £1200, the PC agreed to assist with the cost of the drains work and agreed to pay the invoice.

The Village Hall finances are still weak in the wake of rising utility prices and falling usage and is running at a loss of £2000 per year. It is hoped that the six village events that have been arranged will raise £1000. The electricity consumption is also being reviewed.

Action - Councillor Walton is to consult with Councillor Deynem about any CW&C funding that is available.

To increase the revenue, the Village Hall Committee are considering offering sponsorship from local businesses, who could contribute, in return for signage at the Village Hall. Councillor Walton is going to draft a letter to send to the community.

A quotation of £500 has been received for the painting of the walls and woodwork (excluding paint) in the village hall to improve the appearance of the hall.

Action – Councillors Walton and Ford to purchase the paint and confirm the quotations received.

8. PLANNING APPLICATIONS

8.1 Pingot Lane applications – update

There has been no update on the Pingot Lane applications.

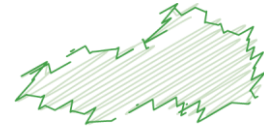
9. FINANCE

Review of Current Financial Position

The MPC bank account balance as at 3rd September 2023 was £21138.36.

The following were approved for online payments:

- Tax due on Clerk’s Salary for Quarter 2 - £139.00 is due by 20th October 2023
- Reimbursement to Clerk – Ream of A4 Copier Paper - £4.90
- Invoice 12700149716 – CW&C – Election Recharge - £181.00
- Chalc Meetings and Procedures Training – K Birkenhead - £25.00
- PC Room Booking – 4th October 2023 - £30.00 – Manley Village Hall



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CIL Report

Following the Community Infrastructure Levy (CIL) payment of £1259.23 that had been received from CW&C on 15th November 2021, the CIL monies for 2021/22 had been spent on:

- £458.99 for the new PC and laptop
- £629.83 for the Village Hall Broadband for 2021/22
- £162.90 PC donation Play and Stay Toys Group

Which totals £1251.72. There remains £7.51 of the CIL payment that is unspent. The PC agreed that the £7.51 should go towards the defibrillator battery for the village hall defibrillator that was purchased on the 18th August 2023.

Action – Clerk to notify CW&C of the total £1259.23 CIL payments.

10. CLERK’S REPORT AND CORRESPONDENCE

The following Bulletins and Circulars had been received and circulated since the September 2023 meeting:

Chalc

- Weekly Bulletins and Member Briefings
- Training courses
- ChALC Annual Meeting Thursday 12th October from 6pm Helsby Community Sports Centre
- ChALC Board Member Recruitment

Police and Crime Commissioner

- Crime Down. More Officers
- Annual Report 2022/23

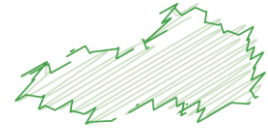
Forestry England

- Hondslough New woodland creation.

Proposed 2024 Meeting dates

It was agreed that the same pattern for the PC meetings for 2024 should continue - 6.00 pm start on the first Wednesday of every month, apart from August and December when no meetings are usually scheduled. The proposed 2024 meeting dates are:

- 3rd January
- 7th February
- 6th March
- 3rd April
- 1st May
- 5th June
- 3rd July



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- 4th September
- 2nd October
- 6th November

11. DATE OF NEXT PC MEETING

The date of the next meeting is **Wednesday 1st November 2023 at 6.00 pm**

ANY OTHER BUSINESS

There were no items reported.