

**Manley Parish Council**

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**MINUTES OF A MEETING HELD ON WEDNESDAY 5<sup>th</sup> JULY 2023 AT 7.00 PM  
AT MANLEY VILLAGE HALL**

Councillors: Ian Walton (Chairman), Jane Challoner, John Gilding and Peter Sherlock

Parish Clerk - Gaynor Hawthornthwaite

**1. APOLOGIES FOR ABSENCE/NON-ATTENDANCE**

Cheshire West and Chester Ward Councillor Hugo Deynem and Manley Parish Councillors Pam Brook, Jonathon Roberts, John Bunting and Colin Ford

**2. ELECTION OF VICE-CHAIR FOR THE COMING YEAR**

It was proposed and seconded that Councillor Ford be elected as Vice-Chair for the coming year.

**3. DISCLOSURE OF INTERESTS**

None declared.

**4. APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 12<sup>th</sup> MAY 2023 AND  
THE EXTRAORDINARY MEETING HELD ON 2<sup>ND</sup> JUNE 2023**

These were unanimously approved as a correct record and signed by the Chairman.

**Public Speaking Time/Open Forum**

There were no members of the public in attendance.

**5. SAFETY AND SECURITY**

No items reported.

**6. ENVIRONMENTAL MATTERS**

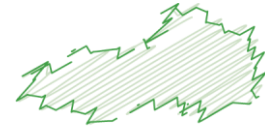
No items reported.

**7. HIGHWAYS**

**6.1 Review of Highways Presentation**

Prior to the PC meeting, the PC joined an online event at 6 pm to meet colleagues from Cheshire West and Chester Council's Highways Team.

The presentation included information relating to:



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- What services are provided and how and why these are delivered?
- How work is prioritised
- The channels you should use to contact CW&C Highways Team

There were also details about the new contractor, how enquiries should be logged via the new Highways App system. Over the next four weeks, the Council will be working on completing the backlogs of highways enquiries.

**Action – Councillor Walton is to prepare an article for Manley News on how to report Highway issues and details about the new system and the new CW&C Highways contractor.**

## **8. COMMUNITY**

No items reported.

## **9. PLANNING APPLICATIONS**

**8.1 Pingot Lane Applications reference 22/02498/FUL and 22/02499/FUL – appeal status (if known) and agreement on next steps**

Councillor Walton reported that notification of appeals have been submitted against two enforcement notices.

The PC await details from the Planning Inspectorate about the appeal process and timetable and how to submit comments.

The PC will continue to liaise with CW&C

**Action – Councillor Walton to send an update to residents.**

## **10. FINANCE**

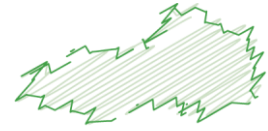
**Review of Current Financial Position**

The MPC bank account balance as at 1<sup>st</sup> June 2023 was £16733.80.

The 2022/23 VAT claim of £379.43 was received on 1<sup>st</sup> June 2023.

The following were approved for online payments:

- The amount due to HM Revenue & Customs for the first quarter Clerk's Salary is £139.00 due by 21<sup>st</sup> July 2023
- Invoice for the Room booking at the Village Hall for the Sandstone Ward Parish Councils meeting on 21<sup>st</sup> June 2023, which was hosted by Manley Parish Council - £30.00 – Manley Village Hall



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## **11. CLERK'S REPORT AND CORRESPONDENCE**

The following Bulletins and Circulars had been received and circulated since the May 2023 meeting:

### **CW&C**

- Chief Executive - Cheshire West and Chester Council
- Cheshire West Crowd can help bring your community project ideas to life

### **Chalc**

- Weekly Bulletins and Member Briefings
- Training courses
  
- Delamere Forest May Update

### **Police and Crime Commissioner**

- Communicating with Councillors and residents
- Quarterly 'Commissioner's Review'. This first edition covers the work of the Office of the Police & Crime Commissioner (OPCC) over the first half of 2023.
- PCSO or Police person to PCs to 50% of parish council meetings

## **12. DATE OF NEXT PC MEETING**

The date of the next meeting is **Wednesday 6<sup>th</sup> September 2023 at 6.00 pm**

### **ANY OTHER BUSINESS**

Councillor Walton mentioned that an enquiry had been received from a University of Oxford's School of Geography and the Environment student who is currently carrying out research for a dissertation. Their research focuses on the holiday cabins development by Forest Holidays in Kingswood, Delamere Forest.

The student is interested in understanding the impacts of the cabins development on people's engagement with Delamere Forest, understanding of the environment and interactions with policy and would appreciate the opportunity to talk with the parish council to ask questions in a semi-structured interview and gather insights from their experience, either online or in-person. There is also the option to complete a questionnaire.

**Action – Councillor Walton to arrange for the PC to meet with the student.**

The meeting closed at 7.45 pm