

**MINUTES OF A MEETING HELD ON WEDNESDAY 6th MARCH 2024 AT 6.00 PM
AT MANLEY VILLAGE HALL**

Councillors: Ian Walton (Chairman), Kate Birkenhead, Pam Brook, John Bunting and Colin Ford

Parish Clerk - Gaynor Hawthornthwaite

1. APOLOGIES FOR ABSENCE/NON-ATTENDANCE

Councillor Hugo Deynem – Ward Member, Cheshire West and Chester Ward Council and Manley Parish Councillors Peter Sherlock, John Gilding and Jane Challoner.

2. DISCLOSURE OF INTERESTS

None declared.

3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 7th FEBRUARY 2024

These were unanimously approved as a correct record and signed by the Chairman.

Public Speaking Time/Open Forum

There were no members of the public in attendance.

4. SAFETY AND SECURITY

No items reported.

5. ENVIRONMENTAL MATTERS

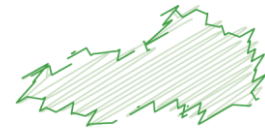
No items reported.

6. HIGHWAYS

6.1 Manley Road – update on discussions with residents and agree any follow up actions.

Following the last PC meeting and the points that were raised by the parishioners in attendance at the meeting, the PC wrote to CW&C Highways about the poor state of the road and the fact that the planned pothole repairs on a section of road by the Yarangall Green junction were insufficient. Highways replied stating that they would review the road in line with the Code of Practice. On 4th March repairs were completed, but these did not include the section at the junction of Manley Road with the B5393.

It was noted that this section of the road is scheduled for surface treatment in summer 2024.



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However, residents still have concerns of speeding, signage and visibility on areas along Manley Road and parts of the Sandstone Trail footpath so we will express these in writing to CWaC.

Action – Councillors Birkenhead and Walton to liaise with local residents to compose a response to CWaC Highways.

Possible solutions to the concealed resident's entrance to Spicer's Well (which is just over the brow of the hill before the junction of the B5393 and Manley Road), the PC suggested putting up a sign about a concealed entrance or some kind of flashing light on the resident's driveway.

Action – Councillor Ford to advise resident.

Councillor Brook mentioned that a resident on Quarry Lane had asked if the issues relating to delivery vehicles that drive past the cottages at the end of the Lane and hit the walls due to the narrowness of the Lane, could be mentioned at a Parish meeting, and whether it would be possible for traffic bollards to be put up at either end of the lane.

The PC thought that a 'Width' sign might be more appropriate. The 'Unsuitable for HGVs' sign, which is currently there, needs to be re-positioned.

Action – Councillor Walton to put an article in the next Manley News about the highway actions that the PC had followed up and had been completed and the outstanding highway issues.

7. COMMUNITY

7.1 D-Day commemoration – discuss and decide what we could do.

The PC put forward suggestions about putting on a community 1940s themed Quiz Night at the Village Hall on the 6th June.

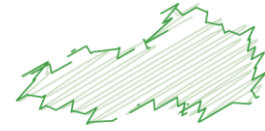
Action – Councillor Walton to put the suggestions to the Village Hall Committee for their consideration.

7.2 Village Hall update and forthcoming clean up weekends

The painting and decorating of the hall, kitchen and snug have now been completed. The reduction in the Village Hall employment costs, savings on the electricity costs and the timers that have been installed on the bar equipment should result in an improvement in the Village Hall finances moving into the next financial year.

There has been no response to the advert that was put in the Parish Newsletter asking for volunteers for a village litter pick.

It was proposed that a working party be set up prior to the Spring Fair to tidy up the area around the Parish Field. The fence that has fallen over is covered in ivy and needs to be cleared, leaves need to be swept, the grass verge at the front of the field needs to be stirmed and rubbish needs to be cleared.



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Action – Councillor Brook to organise a working party.

7.2 Parish Field maintenance – discuss and agree tender process.

Councillor Walton is following up the quotations for the Parish Field maintenance.

Action – Councillor Walton to obtain quotations from the three suppliers.

8. PLANNING APPLICATIONS

8.1 Debrief on discussions with Alyn Nicholls and confirm the PC's involvement in the Public Inquiry.

Councillor Walton reported that a teleconference had been held with the Planning Consultant (Alyn Nicholls) about the preparation work, analysis and assessment work involved for the forthcoming enquiry.

A quotation for this work is to be provided by the Planning Consultant. The Manley Residents Group are to fund the majority of the payment for this work and the PC are to make a payment of up to £2000 based on a pro-rata calculation of all donors' pledges, as noted in the EGM in August 2023.

Before any contract or agreement with the Planning Consultant is signed, the Parish Council must have the funds transferred from the Manley Residents Group in advance, to avoid any possible insolvency issues.

Action - Councillor Walton to follow up with the Residents' Group to request that sufficient funds are received into Manley PC account to cover the estimated amount of the Planning Consultant's invoice before the estimate is accepted by the Parish Council.

9. Administration

9.1 Confirm Record Retention Policy and Privacy Notice for Staff, Councillors and Role Holders

The policy documents were reviewed and approved with no amendments.

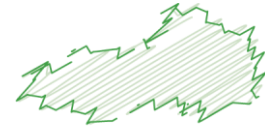
10. FINANCE

Review of Current Financial Position

The MPC bank account balance as at 1st February 2024, was £14,297.56.

The PC are following up the details of a higher interest account with the Skipton Building Society, who are offering 3.65% gross pa with their Community Saver Issue 11 account, would be appropriate.

Action – Clerk to follow up the details and find out how to make an application for this account.



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11. CLERK'S REPORT AND CORRESPONDENCE

The following Bulletins and Circulars had been received and circulated since the February 2024 meeting:

Chalc

- Weekly Bulletins and Member Briefings

CW&C

- Community Orchard Funding

Action - Councillor Brook is to follow up whether funding is available for trees for a tree boundary on the playing fields.

- Operation Park Safe is a project which allows members of the public to report parking issues online through the Cheshire Police website.

Action – Councillor Walton to publish the details of the PC website.

- Delamere Forest February 2024 Update

12. DATE OF NEXT PC MEETING

The date of the next meeting is **Wednesday 3rd April 2024 at 6.00 pm.**

ANY OTHER BUSINESS

- Councillor Bunting mentioned that the patching work that has been completed by CW&C Highways on Manley Road and the scouring of the sides of the roads to remove excess soil has made a difference to the drainage, resulting in improved driveability along this stretch of the road.
- Councillor Brook had received a request from a parishioner about the regular occurrence of the overflowing bins that are located on the layby at the top of Simonds Hill, just before School Lane and whether bigger bins are required.

Action – Clerk to report the overflowing bins to CW&C.

- Councillor Birkenhead referred to the sign that is swivelled at the crossroads at New Pale Road which needs to be fixed, the pavement by the school along Manley Road that needs to be swept and the potholes on Manley Road.

Action - Councillor Birkenhead to report these issues using the Highways online report tool.

The meeting closed at 7.25 pm